

Pool Oversight Committee
Council Chambers
October 15, 2025
Meeting Minutes

Oversight Members Present: Jim Williams, Rick Reed, Lou Potter

Also Present: Will Parsons, Aquatics Director; Devin Stoutenborough, Pool Manager; Steve Boeder, Pool Board; Rachel Albert, Pool Board; Pat Shively, Finance Director

The meeting was called to order at 7:12 PM

Approval of Minutes

The September 2025 Pool Oversight minutes were unanimously approved.

Budget Report

Pat Shively led the group through the proposed pool budget for 2026 (attached as appendix). She shared that the personnel costs were increased based on projected wages. Will added to this that as the State of Ohio minimum wage increased, we increased our wages.

Lou inquired about workers compensation increasing. Pat said that it fluctuates. It is unemployment and workers comp on that line. These funds are not likely to be spent, but they are there if needed. As more wages are paid out, this figure increases. This amount is based on the previous year's wages.

Pat then talked through the large increase to operating materials. The group discussed what items come out of this fund. Will shared that this is largely the concessions supplies as well as some parts and tools. The group discussed ways to better account for this (e.g. perhaps a separate line item for concessions supplies). Also discussed potentially cutting concessions hours and raising prices so that the incoming revenue can better offset the costs. Will shared that we spent \$21,332.27 on concessions supplies. Our revenue from concessions is listed as \$35,028.80, so a \$13,696.53 difference.

Insurance and bonding goes up every year.

The line for chemicals also increased. It was overestimated how many chemicals we had in store for the 2025 season. More chemicals were also needed to account for the increased attendance this year.

Jim asked if the pool was heated by propane. Rick said that the pool switched to natural gas some years ago. This cost falls under the utilities line.

Steve inquired about the line for administrative fees. Pat talked through how this goes towards time worked by City employees (not including Will and Jason), an example being payroll.

The structural improvement funds will go towards purchasing a new lift chair. The group talked through the different amounts in this line in past years and what projects the funds were spent on.

Jim inquired about the projects mentioned last meeting. Devin said that we would look to complete those over the next five years.

Rick discussed working on the grass in February.

Will shared some of the issues he has had working with the company that the current (broken) lift chair was purchased from. Rick asked how often the chair gets used. Devin said usually four to five times a week. Devin suggested going with a different company and looking towards slightly cheaper models.

Steve echoed previous comments about breaking down the operating materials line further so show where the funds go in more detail. Making concession supplies its own line was again discussed. Will mentioned that he could look at PO's for the season and break down what companies these funds went towards. He also mentioned devising a system for next season wherein he tracks these purchases in real time.

Going back to the lift chair, Devin recommended finding a chair that has an arm that can be moved up and down for ease of entry by wheelchair-users. He then explained how the lift chair was operated this past summer.

Will shared that he will be putting improvement projects in the newsletter going forward. Lou also suggested putting it in the newspaper.

Lou made a motion to approve the budget. Rick seconded. The motion passed unanimously.

Project Update

Will shared that the local building permit for the slide has been approved and that we are waiting on approval from the State. There was a fee of about \$500 for the local permit and about \$2500 for the state. The slide company signed the agreement last Friday. There is a clause in the agreement that work will begin within four weeks of the document being signed, so the work should begin in November at the latest.

Recognition of Jason Gentry

Unfortunately, Jason Gentry was unable to be present. Devin shared that he really appreciated everything Jason did and that his work was instrumental in making the new filter system possible. Devin also highlighted Jason's effort in addressing the previously unappealing front entrance to the pool and making it much better. He finished by saying Jason has done a tremendous amount of positive work.

The meeting adjourned at 8:04 pm